

Assistant Director (Seasonal – mid-June-September 2nd)

About Camp Wanapitei

Wanapitei is a community committed to delivering quality programs that inspire, through wilderness canoe tripping, a sense of adventure, self-awareness, confidence, compassion and a deep connection to the natural world. Based in beautiful Temagami, Ontario during the summer, we serve families from across Canada and the world, offering programs for children and youth ages 7 to 18, plus a week-long Family Camp.

About the Role

Wanapitei is seeking a seasonal Assistant Director to join our team. Working closely with the Camp Directors, the Assistant Director will be responsible for overseeing the Junior program (ages 7-9), Family Camp and supporting our on-site lodge staff. The position is based on our site on Lake Temagami.

Key Responsibilities

- Oversee the Wanapitei Junior program by supporting leaders, ensuring that the needs of our campers (ages 7-9) are being met through behaviour management support, age appropriate program planning and staff training
- Working with the Family Camp Program Director, act as the liaison between the camp office, Chateau staff, and Family Camp campers for the 5-night program (offered July 9-14 and August 16-21)
- Work with the Chateau (on-site lodge) cook and host to manage bookings, billing, food orders and guest support
- Work with the Camp Directors on purchasing for programming and the Chateau
- Provide feedback to camp directors on successes and challenges of the programs offered, including suggestions to improve
- Occasionally communicating with Junior camper parents to help prepare for camp or provide updates on campers in program
- Supporting the Directors throughout the summer with other needs, including staff training
- Assisting with general camp needs, may include helping with light housekeeping and cooking duties at the Chateau

We are seeking someone who:

- Highly organized but able to adapt to a rapidly changing schedule
- A strong background in the camping world, including working with young children
- Learns quickly, able to problem solve
- Has excellent customer service skills,
- Can work in a fast-paced, high-pressure environment
- Has an awareness of current industry hot topics and trends, including mental health and diversity

- Experience supervising a small staff team
- Is comfortable working in a remote, rustic environment
- Has current Standard First Aid and CPR certification
- Has Bronze Cross or above (or willingness to obtain)

Preference will be given to candidates who:

- Are studying Education, ECE, Recreation or equivalent
- Have previous camp leadership experience
- Has training facilitation experience

Compensation:

- \$4500-\$5500, based on experience. Food and lodging provided for the duration of the contract.

Application Process:

Please send a resume and cover letter to erin@wanapitei.net by 5PM on February 28th, 2021. We will contact all applicants selected for an interview the following week.

Camp Wanapitei is committed to being an equal opportunity employer. If information is required in alternate forms (i.e. larger text, face-to-face communication) please let us know.