

## Site Supervisor – Head of Maintenance Camp Wanapitei Coed Camps Limited.



### Camp Wanapitei

Camp Wanapitei is a canoe tripping children's summer camp located on beautiful Lake Temagami in Northeastern Ontario. We serve campers aged 7-18. The Wanapitei experience promotes self-reliance, cooperation and personal growth, through community living, team work and challenging canoe trips in Canada's north. The site at Sandy Inlet in Temagami is located 1.5 kilometres from Red Squirrel Road down a well-maintained portage trail. We are off-grid and supply our own electricity using a diesel generator. Wifi and telephone are via satellite internet in two locations on the property.

**Role:** Provides overall direction and management of Camp Wanapitei's property, buildings, infrastructure and equipment. The Head of Maintenance is part of a team environment and will strive to ensure the property and facilities are of the safest and highest quality in order to support the mission, vision and execution of Camp Wanapitei's programs. Accommodations are provided in a beautiful, winterized log cabin.

### Responsibilities:

#### Property

- Manage and execute work relating to the parking lot, trails, mowing, docks, and general grounds.

#### Facilities and Equipment

- Responsible for operation of Wanapitei's water system (pump, UV filtration system, chlorinator) including receiving training and certification in small drinking water systems.
- Responsible for operation of Wanapitei's diesel generator.
- Responsible for ensuring that Wanapitei's kitchen is fully operational.
- Responsible for ensuring that Wanapitei's maintenance shop is fully operational and that all equipment and tools are organized and in working order.
- Responsible for ensuring all buildings and structures are well maintained and safe.
- Oversee all electrical and plumbing systems needs and upgrades.
- Maintain engines of all kinds; electric, gas-powered, propane appliances, and know when professional servicing is needed.
- Manage maintenance of All Terrain Vehicles and trailers (2).
- Execute and manage garbage sorting, collection and delivery to the Temagami Waste Collection facility (water access only).

#### Maintenance

- Execute, work, and manage the timely seasonal opening and closing of the entire physical site.

- Implement, execute, and manage a preventative maintenance program including paint, unsound or decayed work and equipment.
- Ensure that the entire physical site, equipment and program related facilities have 100% uptime during the 10-week summer season.

#### Waterfront

- Manage maintenance of motorized craft (2)
- Have a Pleasure Craft Operator Card and have comfort driving motor boats in adverse weather conditions.

#### Other:

- Supervise, organize and teach staff
- Complete other work as directed by the Directors

#### Experience

- Varied construction experiences in rough and finished millwork, roofing and footing
- Experience with plumbing and electrical repairs
- Experience with and comfort using: chainsaws, table saws and other types of power tools
- Experience with supervising and/or teaching
- Highly organized
- Self motivated with the ability to multi-task
- Ability to work in a summer camp environment

#### Certifications

- Working at Heights
- Small Water Systems Operator
- WHMIS
- Pleasure Craft Operator Card
- Ontario Driver's Licence

#### Physical Demands

- Lifting material and equipment weighing up to 50 lbs.
- Standing and walking for 8 hours or more per day.
- Extended exposure to heat and humidity, and cold and damp environments.
- Working in a primarily outside environment.
- Involves precise use of machinery, hand tools and power tools.
- Ability to move heavy boxes and equipment.

Compensation is based upon experience. Camp Wanapitei offers health insurance.

Job Type: Full-time

Dates: June 1<sup>st</sup> to September 30<sup>th</sup>, 2019